



**DELEGATE
SEMINAR**
AUG. 25TH

28TH **2025**

Presentation by

DANIEL MONACO
Legislative Chairman



FIREARM
REVIEW BOARD

A member of service whose firearm privileges have been revoked due to any of the following (7) criteria must apply and receive approval for the restoration of their firearm privileges. This must be completed prior to retirement and prior to submitting a written request for a Firearm endorsement. Failure to do so will result in the denial of the member's Firearm endorsement (Good Guy Letter).

1. Serious disciplinary action;
2. Medical or psychological reasons;
3. Failure to safeguard, including loss, theft, improper handling;
4. Arrests, inclusive of a Desk Appearance Ticket (D.A.T.);
5. Conviction of a misdemeanor crime of domestic violence;
6. Orders of protection or
7. Any other reason requiring the involuntary surrender of a firearm.

IF THE MOS MEETS THE ABOVE CRITERIA REGARDLESS OF ANY CIRCUMSTANCES THEY MUST ATTEND THE FIREARMS REVIEW BOARD.

III A. OFFICERS RESPONSIBILITY

1. Complete Section A of Form #4511-F, “Request for Restoration of Firearm Privileges” (Attachment K).
2. 600AR request to attend the Firearm Review Board;
3. Copy of Police Department’s Complaint/Arrest report;
4. Copy of Desk Appearance Ticket (D.A.T.);
5. Copy of Court Order of Protection;
6. Certificate of Disposition from the concerned Court, if any arrests occurred;
7. Any medical and/or psychological documentation that may be relevant; and/or
8. Any other pertinent documentation.
9. Contact the Executive Board member that covers Firearm Review Board.



III B. PERSONNEL RESPONSIBILITY

1. Unusual Incident Report (Form #168, Parts A-D) with all relevant reports, if applicable;
2. A current Form #22R, "Employees Performance Service Report;"
3. Copy of Form #454, "Charges, Specifications and Disposition Form," if applicable;
4. Copy of Memorandum of Complaint and/or Negotiated Plea Agreement (NPA) Form, if applicable; and/or
5. Any medical and/or psychological documentation that is relevant to the member's case.
6. Section A. Officers Responsibility, COD must be delivered to the Warden's Office.



||| C. WARDEN'S OFFICE

Commanding Officer shall render a command level determination in the appropriate box of Section B of Form #4511-F, and when practical, shall insure that the member is informed of such determination within Thirty (30) business days of the receipt of the request.

ATTACHMENT 11

 THE CITY OF NEW YORK DEPARTMENT OF CORRECTION		FORM NO. 4511-F EFF. 06/12/06 REF. DIR. 4511R-A									
REQUEST FOR RESTORATION OF FIREARM PRIVILEGES											
SECTION A - TO BE COMPLETED BY MEMBER REQUESTING RESTORATION											
Last Name:		First Name:									
Rank/Title:		Shield/ID #:									
Employee Reference #:		Command/Unit:									
Current firearm status (check appropriate box) and indicate date of occurrence: ____/____/____											
<input type="checkbox"/> Confiscated <input type="checkbox"/> Surrendered <input type="checkbox"/> Lost/Stolen											
Description of Firearm(s)	Manufacturer:	Model:	Caliber:								
	Serial #:	# of Magazines:	Type of Firearm: (check one) <input type="checkbox"/> Carry <input type="checkbox"/> Recreational								
	Manufacturer:	Model:	Caliber:								
	Serial #:	# of Magazines:	Type of Firearm: (check one) <input type="checkbox"/> Carry <input type="checkbox"/> Recreational								
Member's Signature:		Date of Request: ____/____/____									
SECTION B - ENDORSEMENT OF COMMANDING OFFICER - (Check One Box Only)											
<input type="checkbox"/> COMMAND LEVEL DETERMINATION		<input type="checkbox"/> ENDORSEMENT TO FIREARMS REVIEW BOARD									
A review of the facts and circumstances surrounding the revocation of the member's firearm privileges indicates that a command level determination is appropriate. Determination: _____ _____ _____ _____ _____		A review of the facts and circumstances indicates that this request should be forwarded to the Firearms Review Board. Determination: _____ _____ _____ _____ _____									
Attached hereto are legible copies of all reports/documents pertaining to this case including a completed form 22R for the member involved:											
Signature of Commanding Officer:		Date: ____/____/____									
SECTION C - FIREARMS REVIEW BOARD											
Date Received: ____/____/____	Case #:	Date of Hearing: ____/____/____	Ref. Teletype Order #:								
Determination: _____ _____ _____											
Signature of Chairperson: _____											
Distribution: <table border="0"> <tr> <td>1) Original - Firearms Review Board</td> <td>5) One copy - Member's Commanding Officer</td> </tr> <tr> <td>2) One copy - Commissioner</td> <td>6) One copy - Firearms & Tactics Unit</td> </tr> <tr> <td>3) One copy - Chief of Department</td> <td>7) One copy - Member's Union</td> </tr> <tr> <td>4) One copy - Member Concerned</td> <td></td> </tr> </table>				1) Original - Firearms Review Board	5) One copy - Member's Commanding Officer	2) One copy - Commissioner	6) One copy - Firearms & Tactics Unit	3) One copy - Chief of Department	7) One copy - Member's Union	4) One copy - Member Concerned	
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416R

	EFFECTIVE DATE 06/12/06	SUBJECT FIREARMS POLICY AND PROCEDURES		
	CLASSIFICATION # 4511R-A			
	DISTRIBUTION A	APPROVED FOR WEB POSTING <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	PAGE 11 OF 77 PAGES	

SECTION III - FIREARMS AUTHORIZATION (cont.)

- iii. Determination of Personal Handgun Request (Form 4511-D), when a member receives initial authorization to purchase/possess a handgun.
5. Upon processing employees for Identification Cards, A.I.U. will affect the following:
 - a. Direct the member to present a Determination of Personal Handgun Request (Form 4511-D), showing written authorization from the member's Commanding Officer to purchase/possess a handgun.
 - b. Direct a member who is exchanging their present Identification Card to surrender it prior to receiving a replacement Identification Card.
 - c. Photograph all members with Peace Officer or Special Patrolman status in front of a red background.
 - d. Photograph all permanent and provisional employees who do not have Peace Officer or Special Patrolman status in front of a blue background.
 - e. Photograph all temporary and volunteer employees in front of a yellow background.
 - f. Provide the members/employees with an Identification Card having the appropriate firearms notation as specified in section III.B.3.

C. AUTHORIZATION REGARDING OUTSIDE EMPLOYMENT

1. Members shall reference Directive 2250R, entitled Outside Employment, for procedures governing outside employment.
2. The appropriateness of carrying a firearm while engaged in authorized, off-duty employment should be evaluated by the member concerned. The member will specify, on Departmental Employee Request To Engage in Outside Employment (Form #418R), whether permission to carry a personal firearm while engaged in outside employment is being requested.
3. No personal or service firearms shall be carried during off-duty employment unless authorization has been granted by the Chief of Department (or designee) that will be conveyed via written memorandum to the requesting member.





CORRECTION OFFICERS' BENEVOLENT ASSOCIATION, INC.

"PATROLLING THE TOUGHEST PRECINCTS IN NEW YORK"

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To get to your UNION
official Website and get up-to-date
with latest news and your benefits!

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