



COBA
DELEGATE
SEMINAR

FIREARM REVIEW BOARD

AUGUST
24th - 27th

Presentation by
Daniel Monaco | Legislative Chairman

A member of service whose firearm privileges have been revoked due to any of the following (7) criteria must apply and receive approval for the restoration of their firearm privileges. This must be completed prior to retirement and prior to submitting a written request for a Firearm endorsement. Failure to do so will result in the denial of the member's Firearm endorsement (Good Guy Letter).

- 1.** Serious disciplinary action;
- 2.** Medical or psychological reasons;
- 3.** Failure to safeguard, including loss, theft, improper handling;
- 4.** Arrests, inclusive of a Desk Appearance Ticket (D.A.T.);
- 5.** Conviction of a misdemeanor crime of domestic violence;
- 6.** Orders of protection or
- 7.** Any other reason requiring the involuntary surrender of a firearm.

IF THE MOS MEETS THE ABOVE CRITERIA REGARDLESS OF ANY CIRCUMSTANCES THEY MUST ATTEND THE FIREARMS REVIEW BOARD.

III A. OFFICERS RESPONSIBILITY

1. Complete Section A of Form #4511-F,
“Request for Restoration of Firearm Privileges” (Attachment K).
2. 600AR request to attend the Firearm Review Board;
3. Copy of Police Department’s Complaint/Arrest report;
4. Copy of Desk Appearance Ticket (D.A.T.);
5. Copy of Court Order of Protection;
6. Certificate of Disposition from the concerned Court, if any arrests occurred;
7. Any medical and/or psychological documentation that may be relevant; and/or
8. Any other pertinent documentation.
9. Contact the Executive Board member that covers Firearm Review Board.

III B. PERSONNEL RESPONSIBILITY

1. Unusual Incident Report (Form #168, Parts A-D) with all relevant reports, if applicable;
2. A current Form #22R, “Employees Performance Service Report;”
3. Copy of Form #454, “Charges, Specifications and Disposition Form,” if applicable;
4. Copy of Memorandum of Complaint and/or Negotiated Plea Agreement (NPA) Form, if applicable; and/or
5. Any medical and/or psychological documentation that is relevant to the member’s case.
6. Section A. Officers Responsibility, COD must be delivered to the Warden’s Office.

||| C. WARDEN'S OFFICE

Commanding Officer shall render a command level determination in the appropriate box of Section B of Form #4511-F, and when practical, shall insure that the member is informed of such determination within Thirty (30) business days of the receipt of the request.

THE CITY OF NEW YORK DEPARTMENT OF CORRECTION		FORM NO. 4511-F EFF. 6/12/06 REF. DIR. 4511R-A		ATTACHMENT K
REQUEST FOR RESTORATION OF FIREARM PRIVILEGES				
SECTION A - TO BE COMPLETED BY MEMBER REQUESTING RESTORATION				
Last Name:		First Name:		Employee Reference #:
Rank/Title:		Shield/ID #:		Command/Unit:
Current firearm status (check appropriate box) and indicate date of occurrence: _____ Date				
☐ Confiscated ☐ Surrendered ☐ Lost/Stolen				
Description of Firearm(s)	Manufacturer:	Model:	Caliber:	
	Serial #:	# of Magazines:	Type of Firearm: (check one) ☐ Carry ☐ Recreational	
	Manufacturer:	Model:	Caliber:	
	Serial #:	# of Magazines:	Type of Firearm: (check one) ☐ Carry ☐ Recreational	
Member's Signature:				Date of Request:
SECTION B - ENDORSEMENT OF COMMANDING OFFICER - (Check One Box Only)				
☐ COMMAND LEVEL DETERMINATION		☐ ENDORSEMENT TO FIREARMS REVIEW BOARD		
A review of the facts and circumstances surrounding the revocation of the member's firearm privileges indicates that a command level determination is appropriate. Determination:		A review of the facts and circumstances indicates that this request should be forwarded to the Firearms Review Board. Determination:		
Attached hereto are legible copies of all reports/documents pertaining to this case including a completed form 22R for the member involved:				
Signature of Commanding Officer :			Date:	
SECTION C - FIREARMS REVIEW BOARD				
Date Received:	Case #:	Date of Hearing:	Ref. Teletype Order #:	
Determination:				
Signature of Chairperson:				
Distribution:				
1) Original - Firearms Review Board 2) One copy - Commissioner 3) One copy - Chief of Department 4) One copy - Member Concerned 5) One copy - Member's Commanding Officer 6) One copy - Firearms & Tactics Unit 7) One copy - Member's Union				

REQUEST FOR RESTORATION OF FIREARM PRIVILEGES

- Form 4511-F (attached)
- 600ar request from Member to appear before the Firearm review Board for restoration of firearm privileges
- UF-61-NYPD ARREST FORM OR (POLICE REPORT FROM ARRESTING LAW ENFORCEMENT AGENCY-OTHER JURISDICTION)
- If modified duty due to use of force/unusual incident (please provide a copy of the facility's investigative package (UOF/COD or both) to be provided by command of incident
- Receipt of firearm surrender
- Court dispositions for any/all arrest charges
- Vacate or Dismissal Order for orders of protection
- OATH disposition for all department charges in reference to arrest/modification of duty/suspension
- Members updated 22R signed by Commanding Officer (to be provided by current command)
- Suspension and/or Modified Teletype with beginning and ending date
- Any Certificates for completion of any/all Court Mandated Programs
- Any Psychological Reports related to the arrest/modification of duty/suspension
- All Negotiated Plea Agreements